

About Us

Founded in January of 1958, the Bureau of Office Services, Inc. ("Bureau") is a nation-wide leader in the provision of speech and document processing services with over 50 years of experience. The Bureau has performed commercial, government, insurance, law enforcement, legal, medical, and specialty dictation and transcription services since its inception. The Bureau provides service 24/7/365.

Dictation, speech recognition, automated quality assurance (QA) and integrated electronic delivery workflow are core products which hundreds of diverse customers and their staff depend upon.

Utilization of the Bureau's core of automated workflow tools and products allows our customers to save time and more efficiently apply staff and budget costs to elements of their core businesses. These savings are realized in the most expensive areas of your organization such as human resources, benefits, technology processes and equipment. In today's market, margins are razor thin and it is difficult to find ways to make significant cost cuts that have a meaningful effect on the bottom line. Shifting all or part of your dictation and transcription needs is one way to achieve meaningful reductions while still being able to provide a guaranteed quality product and service that you can depend on. Most of all, utilizing our services is a transparent yet effective methodology for improving your bottom line!