

Healthcare

Clinics

Experience Our medical transcription personnel have over 15 years' experience transcribing various clinic reports, including phone notes, office notes, history and physicals, and consultations. **Guarantee and Quality**

We work directly with the Medical Records Department to customize templates for your facility's transcription needs. We have a guaranteed 24-48 hour turnaround time for all general transcription. For clinics with Urgent Care Departments turnaround times can be customized to your needs. General turnaround times for individual reports can also be prioritized as needed. **Author Interface** Your healthcare providers using the Bureau's Crescendo dictation/transcription system have a variety of options to select from when dictating reports. For those who choose to use a standard telephone, toll-free numbers are provided without additional charge. Others may find it more convenient to use a Bureau-provided portable digital handheld unit. Once the provider has completed his or her dictation, the unit is simply placed in a docking station connected to a computer and voice files are then transferred securely to the Bureau's Crescendo dictation bank and are immediately available to transcription staff. The portable dictation device allows the dictator to optimize their time spent dictating patient records.

Distribution The finished transcription can be delivered by printing from a dedicated computer at your facility, e-mailed via a secure encrypted e-mail, or uploaded to your health information management system. Our administrative staff has a minimum of 10 years' experience in text integration and utilizes the latest technology and document processing systems. **Security** Our corporate security policy ensures that our systems, networks and data are safe and available. Employees work within the framework of an encrypted, streamed environment. This means that sensitive data is only stored in our secure Class III data center. When you entrust the Bureau with your data, you can rest assured that all access is protected, meticulously documented (logged) and relevant. Bureau systems are fully HIPAA compliant and a complete history of access to records is immediately available for all processed work.