

## Commercial

Insurance TranscriptionAs an insurance carrier, an independent adjuster or a third-party administrator, you know accurate documentation is essential to claims processing. The Bureau provides accurate processing of your documents with fast turnaround times. Some of the insurance related documents we process are:

- Recorded Statements and Interviews
- Captioned Reports
- Property, Casualty and Liability Status Reports
- General Correspondence including Transmittal LettersOur experienced staff strives for accuracy and promise a job well done. You want to get the claim processed quickly and accurately. We will provide an accurate transcript using your formats as you move toward claim settlement.

Our offerings include high quality, accurate and confidential transcripts. In addition, our sophisticated audio and video pre-processing technologies complement our staffs' capability to quickly overcome the technical challenges that cause others to stumble. Our procedures, equipment and expertise gives us the ability to:

- Enhance deficient recordings
- Recognize interview participants
- Identify context and subject changes
- Document overlapping speech
- Accurately interpret specialized terminology and jargon

Depending on your needs, we offer the following options for insurance transcription processing:

- Time coding per your specifications
- Precise verbatim (including "uhms and uhs" and "stut-stuttering")
- Loose verbatim (remove "uhms and uhs" and any non-verbal utterances)
- Language translation
- Speaker and participant identification or generic Q: and A: identification
- Special formatting and templates per your specifications